



**Minutes of the Meeting of a meeting held on**

**Tuesday 10<sup>th</sup> October 2023 7.30pm at Mawdesley Village Hall**

Participants: Cllr M Worthington (Chair), Cllr M Henty, Cllr G Green, Cllr S Boardman, Cllr L Causer, Trish Grimshaw (Clerk/RFO), Peter Boardman (Lengthsman) and 5 members of the public.

- 1. Apologies** – Apologies were received from Cllr J Hogg & Cllr G Worthington.
- 2. Declarations of Interest and Dispensations** - none
- 3. To receive declarations of interest from Councillor's on items on the agenda** - none
- 4. To receive written requests for dispensations for disclosable pecuniary interests (if any)** - none
- 5. To grant any requests for dispensation as appropriate** - none
- 6. Minutes of the Previous Meeting.** It was resolved to approve as a correct record the Minutes of the Council Meetings held on 11.09.23, these were duly signed by the Chairman.
- 7. Public Participation.** A member of the public attended the meeting to report a build-up of silt/mud in the stream by his house in New Street which appears to be causing a restriction of water flow that could result in blocking the culvert. He has reported the issue to Cllr Craige Southern (as per the Chairman's suggestion) who attended a site visit. He has also reported this to his MP on 27/7/23 and awaits a response. The Chairman confirmed Cllr Craige is best placed to address this issue.

A member of the public highlighted the increased traffic flow on Hall Lane and suggested that in the future it may be necessary to relocate the war memorial and soldier to a safer location.

- 8. To receive an update from Ian Wright from Lancashire County Council on the Treescapes project and to decide if there is a desire to extend the woodland edge out to the field on Moss Fields.** Ian provided a helpful overview of the Treescapes project. In terms of Moss Fields, he had previously met Cllr G Green, the Lengthsman and Clerk on site where additional fruit trees had been discussed to complement the existing orchard. An extension of planting additional trees on the woodland edge was suggested.

Since inviting Ian to the meeting, the Clerk has been advised that Lancashire Wildlife Trust are now unable to support the Parish Council with the Moss Fields Master Plan project due to capacity issues. The project is due for completion on 31/3/24. The Clerk has discussed this issue with Ian who has offered to assist the Parish Council with the necessary management, woodland, and biodiversity plans. It was ratified to accept Ian's generous offer of assistance in addition to the extension of both the fruit trees and additional trees on the woodland edge, proposed by the Chairman, seconded by Cllr Causer with all Parish Councillors unanimously agreeing.

- 9. Parish Clerk's Report** - the Clerks report (previously circulated) was noted. The Clerk highlighted the section in the report concerning ceasing displaying information on the noticeboard on Black Moor Road which is located on a wall directly on the highway due to safety issues. It was ratified to remove the board and revisit the locations of the noticeboards on a future agenda.

- 10. Lengthsman's Report** – the Lengthsman has purchased winter bedding plants and relocated the planter on Moss field to a more fitting location at the side of Cllr G Green's bench. The planter near the Spar has been added to the list of planting sites. Work on the new WW1 bench and stone planters has been completed and is ready to be uncovered. The new laurels planted on the play area are covered in bind weed; the hedges and conifers need a prune. Quotations will be obtained from Steve and Gareth to undertake the work.
- 11. To provide an update on Lancashire County Council local delivery scheme and biodiversity small grant schemes.** The Clerk confirmed she has applied for the grants.
- 12. To receive an update on the Mawdesley in Bloom competition.** The Chairman thanked the Clerk for her input into Mawdesley's first 'in bloom' competition. The awards event held as an additional part of the village show was a success with all winners attending.
- 13. To receive an update on the signage project at Hurst Green** – good progress has been made, the new oak sign has been delivered and looks extremely smart, we await a new street sign which has been ordered.
- 14. To receive an update on the Neighbourhood Plan.** The Chairman confirmed the first meeting of the steering group was held on Monday 9<sup>th</sup> October. The grant has been applied for, consultant appointed, and a resident's survey is in draft. The target date for completion 18/24 months.
- 15. To receive an update on the Scarecrow Festival committee.** Cllr L Causer is to contact David Reynolds to establish if the scarecrow event can form part of the walking day, meanwhile Cllr Causer to commence work on sourcing committee members.
- 16. To receive an update regarding the review of the quarterly magazine and receive quotations from alternative suppliers; to decide on a supplier.** Following discussion and quotations from 2 alternative suppliers (previously circulated) it was ratified to trial Megan Wright for the Winter edition. Proposed by Cllr S Boardman, seconded by the Chairman and subsequently unanimously agreed by all.
- 17. To receive an update on the open day for Mawdesley on Saturday 18<sup>th</sup> November.** A good response has been received from organisations wishing to attend the open day in November. Tea and coffee will be available with Hannah setting up a cake stall.
- 18. To receive an update on the installation of the WW1 bench and soldier.** The bench is now ready for unveiling. Cllr G Green is going to invite the British Legion to officially dedicate the bench. In respect of the 2D soldier the Clerk is continuing to liaise with Lancashire County Council, the Architect, and the manufacturer. It is anticipated the final drawings will be approved by LCC in sufficient time to ensure the soldier is in place by Remembrance Sunday.
- 19. To discuss the arrangements for Remembrance Sunday.** The Clerk confirmed she has applied to the Council's legal department for a road closure; ordered the wreath and received confirmation from Rev Michael Woods that this will be his last Remembrance service before retiring.
- 20. To agree the fee to be paid to Road Safety Service (£480.00 plus VAT) in respect of the road closure on Remembrance Sunday.** It was ratified to agree the fee of £480.00 plus VAT proposed by the Chairman and seconded by Cllr Causer.
- 21. To consider a request from the Peter Lathom Charity for the new volunteer vacancy of 'local representative trustee'.** It was ratified to spread the word about the volunteer vacancy.
- 22. To agree the location and type of tree to plant in respect of the former Chairman's long service at Mawdesley Parish Council.** The Clerk reported she has been in touch with Colin who would be delighted to have flowering cherry tree on Moss Fields. The Clerk suggested a prunus serrula which has beautiful bark, would provide all year colour and is easy to maintain. A budget of up to £100.00 was ratified, proposed by the Chairman, seconded by Cllr L Causer and subsequently agreed by all Parish Councillors.

**23. Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.**

**Proposal:** Section 73 application for the variation of condition no. 3 (approved plans) to amend the location of the proposed dwelling to be resituated further in to the plot of planning permission ref: 19/00335/FUL (Erection of dwellinghouse following demolition of existing buildings (re-submission of 18/00708/FUL))

**Location:** Jay Bank House Jay Bank Mawdesley Ormskirk L40 3TR

**Reference:** 23/00739/FUL **Deadline 10.10.23. Decision: No objection (Cllr S Boardman abstained from the vote)**

**Proposal:** Two Storey Side Extension and single storey rear extension (following the demolition of existing conservatory)

**Location:** Cruachan Bradshaw Lane Mawdesley Ormskirk L40 3SE

**Reference:** 23/00793/FULHH **Deadline 18.10.23 Decision: No objection**

**Proposal:** Single storey rear extension

**Location:** Church Farm Stables High Street Mawdesley Ormskirk L40 3TD

**Reference:** 23/00808/FULHH **Deadline 19.10.23 Decision: No objection**

**Proposal:** Single storey side extension

**Location:** Harrock Hill View Bradshaw Lane Mawdesley Ormskirk L40 3SF

**Reference:** 23/00819/FULHH **Deadline 26.10.23 Decision: No objection**

**24. To receive an update on the progress in relation to the Annual Governance Accountability Return (previously circulated).** The Clerk confirmed receipt of the external audit and has completed the paperwork to verify the audit of accounts for year ending 31/03/23, the accounts being published prior to 30/09/23. The Parish Councillors acknowledged the positive report.

**25. To consider and approve the schedule of accounts for payment - Approved.**

**26. Financial reports – to ratify accounts and authorise payments – Approved.**

There being no further business the meeting closed at 20.57.

**Signed ..... M Worthington ..... Cllr M Worthington, Chair. Dated..... 14.11.23.....**

**Clerk/RFO: Trish Grimshaw, E mail: clerk@mawdesleyparishcouncil.org.uk**